

**Town of Mansfield
Traffic Authority Meeting
April 28, 2015
Approved Minutes**

Present – J. Carrington, D. Dilaj, L. Painter, B. LaVoie, M. Hart (10:50 – 11:25)

Absent -, F. Raiola, Sgt. R. Cournoyer

Guests – C. van Zelm, (Downtown Partnership), C. Shashok (behalf of Janibeth Johnson)

Approval of 3/24/15; – Motion made by Painter, seconded by Dilaj to approve the minutes of 3/24/15. Passed unanimously.

Business

No.	Item	Action/Disposition
1	Jay Walking near Dog Lane	Carrington talked to ConnDot. ConnDOT/OSTA not willing to budge for additional crosswalk. Carrington will have follow up conversation with contact person. C. van Zelm to write letter to DOT. Van Zelm sent follow up letter to Sawicki at DOT. Continue under old business.
2	Mansfield Hollow Road Bus Stop	Patenaude talked to Bailey at the bus garage – bus still cannot make turn. Patenaude to e-mail Painter to see if she contacted Favretti for any historic meaning to the island. L. Patenaude to send e-mail to G. Bruhn to advise us of the Public Hearing details so BOE, Durham Bus Services and Traffic Authority can attend. Leave as old business.
3	No Parking Signs on Browns Road (J. Kaufman)	Resident at 12 September concerned about parking in front of their house for access to Nipmuck trail. J. Kaufman to contact resident and arrange an on-site meeting to go over issues. Patenaude to contact Kaufman for an update. Resident was due back in town late December. Leave as old business.
4	Route 275 and 195 Cat Tracking	Street lamp hit twice on the corner within a six week period. Suggestions from Committee was to possibly use a reflective strip on the light, move lamp to the north. Dilaj to check and come back to Committee with recommendations. ConnDot would not authorize cat tracking. J. O'Connor from DOT stated both accidents were not due to the lack of cat tracking. Carrington to look into possibly reflective material on the median and to take pictures of the cat tracking at Routes 32 and 195. Carrington sent e-mail with pictures. Ohlund following up with DOT. Keep as old business.

5	Agriculture Signs Throughout Town (K. Paterson)	K. Paterson representing the Agriculture Committee is requesting agriculture signs be posted in multiple areas (due to an accident between a farm vehicle and a motor vehicle). It was requested that the Agriculture Committee come back to the Traffic Authority with a list of areas and that they be prioritized in order of need. Patenaude submitted e-mail with prices for signs. Leave as old business.
6	Scoping for the University of Connecticut South Campus Development (L. Painter)	L. Painter presented the new scoping notice to the Traffic Authority with an addition to the Fine Arts building and as part of the scoping road closures are involved. Presentation to be done on March 11th with full comments to the project needed by March 19 th . Traffic Authority expressed concerns with the road closures and its impact on pedestrian and vehicular traffic on Route 195. Traffic Authority will need to be kept apprised of all impacts throughout the project. Keep as old business.
7	Town Square Construction Work (D. Dilaj)	S. Pazdar representing XTX Associates came in to advise the Traffic Authority of work being done at the Town Square. Tentative mobilization is the second week of March but is unlikely due to the amount of snow. Pazdar is requesting lane closures due to the fact that there will be a crane on site and tractor trailers will be on and off site unloading materials. Motion made by Dilaj, seconded by Painter allowing XTX to close one lane of Royce Circle and Bolton Road extension during crane and tractor trailer unloading times. It was stipulated that XTX must have ample traffic control to aid with vehicular and pedestrian traffic. It was also noted that CVS MUST be given a clear message that there will be NO unloading in the travel lane those days and that they are also to keep the Resident Troopers office apprised of what is going on. Mobilization will begin the second week of April (April 9 th). Nearing completion – no more traffic vehicles in traffic lane.
8	Operational Plan Template	Operational Plan is for events happening in Town to be filled out by event coordinator. Request was made to send electronically to Committee members for their review. Okay to go.

9	<p>Move Handicapped Spaces (Storrs Road, Royce Circle) (C. van Zelm) /</p> <p>CVS Loading Zone as Permanent Loading Zone (C. van Zelm) /</p> <p>Striping Area for Buses Outside of Transportation Center (C. van Zelm)</p>	<p>Tenants are concerned the handicapped spaces on the end are not getting cleared from snow. Storrs Road – painting the lines differently would help (flip with the regular space); Royce Circle – curb lines were done specifically for handicapped spots. Possibly make whole area handicapped for the winter with a temporary sign. Plow handicapped spaces during storms. Keep as old business combined with items 11 and 12.</p> <p>Leland hired someone for parking enforcement. Continue to monitor until Phase 2 is done and repairs are made from the construction work. No striping now – continue enforcement as planned. Keep as old business combined with Items 10 and 12.</p> <p>People are parking in the bus spots. Parking enforcement to be done – striping will not be done now. Keep as old business combined with items 10 and 11.</p>
10	Ravine Road (K. Green)	Road is temporarily closed to thru traffic. CL&P has an easement for the power lines. Research to be done for CL&P easement and to check with Town Attorney for abandoning/liability of a Town road. Keep as old business.
11	Speed Bump Separatist Road (P. Tuite)	Request for speed bump on Separatist Road. Patenaude to contact Ms. Tuite via e-mail to let her know there is a procedure for traffic calming. Traffic counts and speed were done – road is not a candidate for speed bumps. Patenaude to e-mail P. Tuite.
12	UConn New Engineering and Science Building	Issue is concerning traffic impact on Town roads. Painter to check EIE letter regarding earlier comments. Motion made by Painter, seconded by Dilaj for Carrington to send letter authorizing no impact on Town roads and to include any comments that the Town issued to EIE regarding mitigation and impacts. Passed unanimously. Completed.
13	Plains Road Bridge (K. Green)	K. Green would like a fence on top of the bridge sides to curb the activity on the bridge deck. Problem with that is that it is costly and the only feasible bridge sides would be suicide sides which take approximately three feet away from plowing space. Sgt. Cournoyer will have troopers start monitoring more which will slowly make the activity go away. Dilaj will check out fencing and other options. Keep as old business.

NEW BUSINESS

14	Signing of Meadowood Road for No Parking	Issue with a particular house and complaints about occupancy parking. Putting up signs would be difficult as it affects all single family resident neighborhoods. It will be monitored for now. Keep as old business.
15	Storrs Center Phase 3	The plans were revised. L. Painter has not had time to review and will do so. Biggest concerns were Fire/Emergency Services which were all resolved.
16	Road Adjacent to Moe's Make Private/One Way Road	Private Road in back to make one way. Will need to go to PZC as it's a modification to the plan. Entrance would the 195 end. C. van Zelm to contact K. Delany (Manager of The Oaks. Keep as old business.
17	John E. Jackman Tour de Mansfield – June 20, 2015 (J. Tracy)	Motion made by Painter, seconded by LaVoie to approve the event subject to the standard conditions, operations form and DOT approval. Patenaude to notify Tracy.
18	Additional Handicapped on Royce Circle	Colleen Shashok (on behalf of Janibeth Johnson) read a letter Ms. Johnson wrote about the lack of handicapped spaces in the vicinity of the UConn Health Center and the UConn Dental Offices. Van Zelm will set up a meeting with the UConn Health Center and Carrington to express the public's concern about the lack of the handicapped parking. Keep as old business.

OTHER BUSINESS

Adjournment –Carrington adjourned the meeting at 11:42 AM.

Respectfully submitted,

Linda Patenaude
Public Works Specialist